**11th AFRIMETS GA and related meetings**

**31 July 2017 – 4 August 2017**

**The Capital Hotel – Menlyn Main, Pretoria, South Africa**

**Registration Form**

**Please send the completed form by latest 31 May 2017 to:**

**Ms Christelle Lourens**

**AFRIMETS / Secretariat Liaison Officer**

[**clourens@nmisa.org**](mailto:clourens@nmisa.org) **cc’d to** [**wlouw@nmisa.org**](mailto:wlouw@nmisa.org)

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| --- | --- |
| ***Personal Details*** | |
| **Title: Miss; Mr; Mrs; Dr; Prof** |  |
| **Last Name** |  |
| **First Name** |  |
| **Nationality** |  |
| **Position** |  |
| **Organisation** |  |
| **E-Mail Address** |  |
| **Country** |  |
| **Website** |  |
| **Telephone number** |  |
| **Special Dietary Requirements** |  |

***I will be attending:***

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| **Monday 31 July 2017** | | | |
| **TC-Mass & Related Quantities** | **08:30 - 17:00** | **TC-M & RQ members** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **TC-Length** | **08:30 - 17:00** | **TC-Le Members** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **TC-Temperature** | **08:30 - 17:00** | **TC-T Members** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **TC-Electromagnetic** | **08:30 - 17:00** | **TC-EM Members** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **TC-** **Acoustics, Ultrasound & Vibration** | **08:30 - 17:00** | **TC-AUV Members** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **TC-Legal** | **08:30 - 17:00** | **TC-Lg Members** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |

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| **Tuesday 1 August 2017** | | | |
| **TC-Mass & Related Quantities** | **08:30 - 12:30** | **TC-M & RQ members** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **TC-QS** | **08:30 - 12:30** | **TC-QS Members** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **TC-Legal** | **08:30 - 12:30** | **TC-Lg Members** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **Executive commitee Meeting** | **13:30 – 16:00** | **Exco and invited guests only** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **Lab tour of NMISA** | **13:30 – 16:00** | **Lab tour is arranged for Working Group general members not involved in the GA Closed Session** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **General Assembly Closed Session** | **16:30 - 19:00** | **Exco, SRMO Representatives, Working Group Chairs & Invited Guests** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |

***Venue change to the CSIR International Convention Centre for the***

***AFRIMETS General Assembly Open Session, the Year of Quality***

***as well as the NMISA 70/10 Celebrations.***

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| **Wednesday 2 August 2017 – GA Open Day & Africa Quality Day** | | | |
| **General Assembly Open Session & Africa Quality Day –** | **08:30 – 18:00** | **All representatives** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **Africa Quality Day Cocktails/Reception**  **(sponsored by PTB)** | **18:00** | **All representatives** | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |

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| **Thursday and Friday 3/4 August 2017 – NMISA 70/10 Scientific Conference** | | | |
| **Thursday** | **08:30 – 18:00** | **Please register on NMISA 70/10 website**  <http://seventyten.nmisa.org/node/1> | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |
| **Friday** | **08:30 to 16:00** | **Please register on NMISA 70/10 website**  <http://seventyten.nmisa.org/node/1> | |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |

***Invitation letters/ Visa assistance:***

Should you need an official letter for travel authority (VISA) purposes kindly send a request with the full details (copy of passport showing full name/s and passport nr) via email to [clourens@nmisa.org](mailto:clourens@nmisa.org)

***Transfers from Airport and to venue:***

**Airport Transfers**

A transfer list will be sent to all attendees at the **end of June**, during this time, final information regarding transfers will be provided. **It is therefore crucial that flight tickets are booked in advanced so that flight details are available for the deadline.**

**Conference Transfers**

Delegates staying at the official Hotels contracted (see below) will be transported between the two Hotels and to the CSIR. Delegates staying **elsewhere** should arrange for **own** **transport.**

***Registration for other events:***

***NMISA 70/10 Celebrations and Scientific Conference and T&M***

* AFRIMETS Attendees wishing to attend the Africa Day of Quality and the NMISA 70/10 Scientific Conference should kindly register online at <http://seventyten.nmisa.org/node/1>
* AFRIMETS attendees that wants to attend the Test and Measurement Conference must register on <http://www.home.nla.org.za/?page_id=1375>

***Hotel bookings:***

The Capital Hotel, Menlyn Main is the official venue for the GA, and it is therefore recommended that delegates stay at this venue.

**The Hotel booking details are as follows:**

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|  | **The Capital Hotel (Menlyn Main)** | **Town Lodge Menlo Park** |
| **Address** | 193 Bancor Ave, Waterkloof Glen, Pretoria | 50 Atterbury Road Corner Klarinet Road  Menlo Park, Pretoria  0102 |
| **Phone** | +27 011 290 9700 | +27 12 348 2711 |
| **Email** | [reservations@thecapital.co.za](mailto:reservations@thecapital.co.za)  cc’d to [laura@thecapital.co.za](mailto:laura@thecapital.co.za) | [tlmenlo.resv@clhg.com](mailto:tlmenlo.resv@clhg.com) |
| **Contact person** | Laura Lourens | Booking staff |
| **Rate**  **(bb basis)** | R1350 ($99) | R1176 ($90) for single room  R1286 ($98) for a double room |
| **Booking**  **Reference** | #NMISA\_CSIR\_MENLYN | No reference. First come, first served |

**Important to note**

* Delegates are responsible for their own booking.
* All reservations should be made before the **31 May** after which rooms will be released and will be subject to availability only.