**12th AFRIMETS GA and related meetings**

**15 to 20 July 2018**

**Enugu Nigeria**

**Registration Form**

**Please send the completed form by latest 22 June to:**

**Ms Christelle Lourens**

**AFRIMETS / Secretariat Liaison Officer**

[**clourens@nmisa.org**](mailto:clourens@nmisa.org) **cc’d to** [**wlouw@nmisa.org**](mailto:wlouw@nmisa.org)

|  |  |
| --- | --- |
| ***Personal Details*** | |
| **Title: Miss; Mr; Mrs; Dr; Prof** |  |
| **Last Name** |  |
| **First Name** |  |
| **Nationality** |  |
| **Position** |  |
| **Organisation** |  |
| **E-Mail Address** |  |
| **Country** |  |
| **Website** |  |
| **Telephone number** |  |
| **Special Dietary Requirements** |  |

***I will be attending:***

|  |  |  |  |
| --- | --- | --- | --- |
| **Sunday 15 July 2018** | | | |
| 14:00 – 18:00 | TC-QS Committee meeting | TC-QS Committee (Chair, Vice-Chairs) | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Monday 16 July 2018** | | | |
| 09:15 – 17:00 | TC-Mass & Related Quantities meeting | TC-M & RQ Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 09:15 – 17:00 | TC-T meeting | TC-T Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 09:15 – 17:00 | TC-EM meeting | TC-EM Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 09:15 – 17:00 | TC-Legal meeting | TC-Legal Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 09:15 – 17:00 | TC-QS meeting | TC-QS Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tuesday 17 July 2018** | | | |
| 08:30 – 12:30 | TC-Mass & Related Quantities meeting | TC-M & RQ Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 08:30 – 12:30 | TC-T Meeting | TC-T Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 08:30 – 12:30 | TC-EM Meeting | TC-EM Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 08:30 – 12:30 | TC-Legal Meeting | TC-Legal Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 08:30 – 12:30 | TC-QS meeting | TC-QS Members | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 13:30 – 18:00 | Visit to new NMI premises | Guests not involved in TC-QS or EXCO | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 13:30 – 18:00 | EXCO Meeting | EXCO and invited guests | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 18:00 | EXCO Reception | EXCO and invited guests | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Wednesday 18 July 2018** | | | |
| 09:00 – 17:00 | Workshop 1: Sound Beginning in the CIPM MRA | AFRIMETS Presenters  BIPM Presenters  Other RMO Presenters | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 09:00 – 17:00 | Workshop 2: The new OIML Certification System | AFRIMETS Presenters  OIML Presenters | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| **18:00** | **Cocktail (TBC)** | **All** | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Thursday 19 July 2018** | | | |
| 08:30 – 16:45 | Open GA | All | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 17:00 –18:00 | NMI/LMB Director’s meeting | Presidents/CEOs//Directors | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |
| 19:00 | Official Dinner (TBC) | All | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Friday 20 July 2018** | | | |
| 08:30 – 16:00 | Closed GA Session | EXCO / SRMO Representatives / AFRIMETS Member Representatives /  Development Partners  Invited Guests | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | |

***Invitation letters/ Visa assistance:***

Should you need an official letter for travel authority (VISA) purposes kindly send a request with the full details (copy of passport showing full name/s, travel information incl. ticket) to Mr Obiora Manafa via email on [obimanafa@hotmail.com](mailto:obimanafa@hotmail.com)

***Transfers from Airport:***

Our Hosts, Standards Organisation of Nigeria (SON) will provide information regarding the transfers within the next two weeks.

***Hotel bookings:***

The Nike Lake Resort is the official venue for the GA.

Bookings a room at this Hotel amounts to about **$80 per room** including breakfast.

**Important to note**

* Each attendee should make their own reservations
* As the rooms fill up quickly you are required to book as soon as possible.

***Alternative Hotel bookings:***

Our Hosts, Standards Organisation of Nigeria (SON) is currently investigating alternative accommodation options and updated information will be communicated as soon as possible.